



Report to: Strategy, Performance and Finance

Decision Date: 28 April 2026

Portfolio Holder: Cllr Paul Peacock, Leader of the Council and Portfolio Holder for Strategy, Performance and Finance

Director Lead: Matt Finch, Director – Communities & Environment

Lead Officer: Carys Coulton-Jones, Business Manager - Heritage & Culture

Report Summary	
Type of Report	<p>Open Report</p> <p><i>There is an exempt version of this report which contains exempt information as defined under Schedule 12A of the Local Government Act 1972, Paragraph 7 under which the Cabinet has the power to exclude the press and public if it so wishes.</i></p> <p><i>It is considered that the need to treat the information in this report as exempt outweighs the public interest in disclosure because it contains information relating to the prevention, investigation or prosecution of crime.</i></p>
Report Title	CCTV Upgrades - Heritage Sites
Purpose of Report	To seek approval for a budget to be created in 2026/27 to deliver CCTV upgrades to NSDC’s cultural assets.
Recommendations	That the Portfolio Holder approves that a budget be set up in 2026/27 for £200,000, financed from the Capital Reserve.
Alternative Options Considered	A ‘do nothing’ approach could be considered but will not futureproof these assets’ systems.
Reason for Recommendation	This work ensures the heritage and culture business unit retains its reputation as a top performing, modern and accessible service for the council as identified in Ambition 7 of the Community Plan.
Decision Taken	As per the recommendations

1.0 Background

- 1.1 The NCWC opened in 2015, and in 2016 the building was physically linked to the Palace Theatre next door, with a joint visitor reception and information centre, box office and retail space created. This process created cost and operational efficiencies and has led to collaborative working across the sites, however, the two buildings (theatre and museum) have differing approaches to security, and in particular the theatre's security and CCTV system is less robust.
- 1.2 To maintain our Nationally Styled Accreditation, and to protect our reputation in the event of a theft or other incident, it is vital that we can demonstrate that we have taken all practical measures to protect our collection.

A key part of this work will increase the level of CCTV coverage within the theatre, which is currently limited to the foyer. This will have the additional benefit of improving the security and safety of staff during theatre shows, who are regularly encountering higher levels of anti social behaviour from the audience, such as the physical fight in the auditorium last November during a show which resulted in the show being stopped, and the police attending site and removing two individuals.

- 1.3 Finally, the Resource Centre on Brunel Drive is due for upgraded CCTV provision.
- 1.4 This piece of work coincides with the project to create a new CCTV control room for all public realm cameras and NSDC assets such as Lorry Park, Buttermarket, Castle House, Sherwood Arts and Crafts and Vicar Water alongside the existing CCTV infrastructure at the Theatre and NCWM. This enables all cameras to be monitored at the CCTV control room and streamlines the process for reviewing footage after incidents alongside other benefits. This project is being delivered through the Public Protection Team. The CCTV Control Room is now operational and the works are ongoing to intergrate our NSDC assets into the control room as part of phase 2. There are clear synergies in now completing these works together to ensure a joined-up approach and that any opportunities for efficiencies can be identified.

2.0 Proposal/Options Considered

- 2.1 A CCTV scheme has been developed which responds to these issues. The designs have been developed and costed by the current contractor for the existing CCTV project being led by Public Protection to ensure that it is joined up in its approach to the number of cameras and therefore servers and monitoring that is required.

Planning permission has been sought for the work as both NCWC and Palace Theatre are listed buildings.

- 2.2 The project to deliver the scheme for the three sites has been costed at £200,000.

If agreed and subject to an appropriate route to procurement being permitted the work could be undertaken by the current contractor in Q1 and 2 of 2026/27.

3.0 **Implications**

In writing this report and in putting forward recommendations, officers have considered the following implications: Data Protection; Digital & Cyber Security; Equality & Diversity; Financial; Human Resources; Human Rights; Legal; Safeguarding & Sustainability and where appropriate they have made reference to these implications and added suitable expert comment where appropriate.

Implications Considered			
Yes – relevant and included / NA – not applicable			
Financial	yes	Equality & Diversity	
Human Resources		Human Rights	
Legal	yes	Data Protection	
Digital & Cyber Security		Safeguarding	
Sustainability		Crime & Disorder	
LGR		Tenant Consultation	

3.1 **Legal Implications (DLC/IK1902)**

The proposed decision can be taken under the Council’s general power of competence as contained in section 1 of the Localism Act 2011.

There are a number of legal duties that impact on the management, and use of the Council’s CCTV systems, and the Council must ensure full compliance with all relevant statutory requirements.

The operation of CCTV systems must comply with the relevant legislation, Codes of Practice and guidance issued by the Surveillance Camera Commissioner, including the following legislation:

- The UK GDPR and Data Protection Act 2018
- The Human Rights Act 1998
- The Freedom of Information Act 2000
- The Regulation of Investigatory Powers Act 2000
- The Protection of Freedoms Act 2012
- Criminal Procedures and Investigations Act 1996
- Criminal Justice and Public Order Act 1994
- Equalities Act 2010

The Surveillance Camera Commissioner’s Code of Practice sets out 12 guiding principles which councils must consider. Councils must have rules and policies in place which are communicated to all users. The Protection of Freedoms Act 2012 requires councils to take into account the 12 guiding principles.

In respect of data protection, the Council is required to take responsibility for what is done with personal data and how to comply with other data protection principles. Article 24(1) of UK GDPR states that organisations must implement technical and organisational measures to ensure and demonstrate compliance. Failure to comply can result in an investigation by the Information Commissioners Office which could result in sanctions being imposed against the Council. The

Council must also ensure that all staff have a clear understanding surrounding surveillance and, in particular, where overt surveillance could potentially stray into covert surveillance.

Any procurement activity associated with the delivery of the outcomes proposed within this report will be undertaken with the support of Welland Procurement and in accordance with the Council's Contract Procedure Rules and all relevant procurement legislation.

3.2 Financial Implications (FIN25-26/7187)

The budget required of £200,000 can be funded from the Capital Reserve to avoid future impacts on the revenue budget and will need to be added to the Capital budget in 2026/27.

Background Papers and Published Documents

Except for previously published documents, which will be available elsewhere, the documents listed here will be available for inspection in accordance with Section 100D of the Local Government Act 1972.

None